

Online Registration Frequently Asked Questions

- 1) **If I already turned in paperwork (Emergency Care Form and Concussion Education), do I need to submit again through the Registration site?**

Yes. We need to have everyone resubmit this information and training through the new portal. Under current FCPS guidance, paper copies of the ECC are still required for out-of-season workouts. If you have already turned one in to participate, there is no need to provide another. Next school year, no paper copies of the ECC's will be required/accepted for any workouts or tryouts.

- 2) **When registering my student, the physical date I see is a date from last year or it is not there at all. Do I need to turn one in again?**

If you have not already turned in a VHSL Physical Form (dated on/after May 1, 2020) to cover the 2020-21 school year, then yes, you still need to turn one in. Either scan the completed physical (PDF preferred) and email to the Athletic Trainer, Kristyn Wharton at kwharton@fcps.edu, mail to LBSS, or drop it off in the main office. Once received, and once we import dates into the system, the current 2020-21 physical exam date should show (please allow 5-7 days).

- 3) **What if my student changes their mind about which sport to tryout for?**

If your student decides they want to try out for an additional sport that was not originally selected on their registration, you will need to log back in and update/add the sport. If you would like to register your child for two sports within the same season, press and hold the Ctrl key to select multiple options.

- 4) **When do I need to submit the online registration by?**

Online Registration completion (along with submitting a VHSL physical form) is required to receive a Tryout Card for your specific sport/season. As for activities, you will need to complete registration before the first day of attending/participating with your specific activity.

- 5) **How do I know I completed the registration?**

You should see "Thank you, we have received your submitted form. Go Bruins!" Feel free to print this page for your own records.

- 6) **If I lose this registration link, how do I find the website again?**

Visit our athletics website at www.lakebraddockbruins.com and click the Activity Registration tab towards the top of the page.

- 7) **I've completed registering my child(ren), but I still see 'Incomplete Registration' within my account. Does this mean I missed something?**

If the 'Incomplete Registration' is in *gray font*, this means your registration is complete. If it is in *blue font*, this means your registration is incomplete. Either you missed something within your student's registration, or you may have accidentally started another registration. If you click on the 'Incomplete Registration', a pop up window will tell you whether it was for an Athletic or Activity Registration, and it will allow you to edit or delete that specific registration.